

HCS School Board Meeting Minutes Nov 17th, 2016

Attendees: Marty Flickinger, Robert Hughes, Kenny Kessler, Mic Pfeifer

Absent: John Woodward, John Schonfeldt, Mike Claassen

Others: Janeal Lischke

I. Call to order at 7:23

II. Devotion – Robert Hughes

III. Amend or approve agenda

Kessler motioned to approve agenda as amended, Pfeifer seconded, approved with no dissent.

IV. Approve minutes

Kessler motioned to approve minutes from Oct 20 meeting with amendments, Pfeifer seconded, approved with no dissent.

V. New Business

a. Policy review

- i. 4.1 – Constitution and Bylaws of Heritage Christian School
- ii. 4.3.1 – Value of Biblical Application
- iii. 4.4 – Cost of Governance
- iv. 4.5.1 – Board Job Description
- v. 4.5.2 – Agenda Planning
- vi. 4.5.3 – President’s Role
- vii. 4.5.4 – Board Member Requirements
- viii. 4.5.5 – HCS Board Member Orientation Policy
- ix. 4.5.6 – Board Member Code of Conduct
- x. 4.5.7 – Board Member Responsibilities
- xi. 4.5.8 – Board Commitment Principles
- xii. 4.5.9 – Board Committee Structure
- xiii. 4.5.10 – Board Size, Nomination, Election and Term Limits
- xiv. 4.5.11 – Interview Questions for HCS Board Nominees

Kessler motioned to amend 4.5.4.6 to remove the phrase “or denomination.” Approved unanimously. Flickinger motioned to approve other policies with no changes. Pfeifer seconded. Approved with no dissent.

b. Mechanical systems

- i. PKMR will be visiting the building on Friday to help put together a 10-year HVAC replacement plan.

c. Parent and Student Survey Results

- i. Tabulated results and comments presented

VI. Administrator's Report

Professional Development – Teachers will be attending ACSI convention in Wichita on Nov 21-22.

Enrollment – Will be adding a new 6th grade student after Thanksgiving break.

Academic Competitions – Students are practicing for the Scripps Spelling Bee. Upcoming are the ACSI Creating Writing Competition and Young Authors Competition. Tuesday our students participated in the ACSI math olympics.

Fine Arts Competition – We are looking for students to participate in the Cair Paravel Fine Arts competition in the spring. Our choirs will be competing and several students will sing or play instruments. Students in speech and art classes will be participating.

Mission Projects

Veteran's Day – Students performed patriotic songs and recitations at the Veteran's hospital and performed community service projects in the afternoon, as well as serving at Harvesters in their warehouse and the Mission distribution center.

Operation Christmas Child – Boxes were collected for needy children by students in all grades.

Other Projects – Our choir will be performing several Christmas concerts at the library and in nursing homes. Will be having a “baby shower” for needy families and moms in crisis, and a blood drive. Some students and Mrs. Stirtz are going once a week to a local school where they have a lunch buddy they are mentoring.

Teacher Informal Evaluations – Teacher evals are being conducted using software from AdvancEd. These will be done in Jan/Feb.

Sports – Varsity and JV and Jr High basketball have started. We are using NCC and KidStuff gyms.

Heritage Day – Friday is Heritage Day. Elementary students will be dressing as Colonial period individuals and giving a presentation to their classes.

Christmas Program – This will be an all-school program performed at NCC. Elementary students will be performing a play and all grades are singing. High school choirs will be performing.

Washburn Tech Parent Meeting – Several families met with rep from Washburn Tech to discuss fall attendance. This is an alternative to taking Allen Community College classes.

Allen Community College Classes – We are in the process of registering juniors and seniors for spring classes. Most are taking 12 hours of college credit.

Computer Competition – Our 10th grade computer apps class participated in a learning and competition computer class at Allen County.

Long Range Improvement Plan 2015 – 2019

5 Year Goals

1. **Accreditation** – Currently working on report
2. **Continue to improve average test scores in all grades** – Continuing for all grades
3. **Create a second math track for secondary students to include Statistics, Calc I and II, and hire an experienced math teacher. Also hire an experienced science teacher for Biology, Physics, Chemistry, and add Anatomy.** – Working on this with Mr. Fanning's help
4. **Adding a benefits package to our teachers' current salary including medical, dental, and life insurance policies.** – Not started yet
5. **Increase starting salaries to \$25,000 and raise all teachers accordingly** – Mostly achieved for full time teachers
6. **Continue to review and expand staff development opportunities** – We have some staff development – still need improvements here
7. **Increase the admissions position to a ½ time paid position and expand the position to include marketing** – Not started yet
8. **Look into a bus for transportation** – Looking
9. **Continue to look at technology needs. Add public wireless** – Public access added

10 Year Goals

1. **Building fund established to build facility with stage and gym**
2. **Science fund for lab with several sinks and gas and degreed science instructor** – In progress
3. **Add add'l sports programs – softball, tennis, golf, and jr hi and elem. sports programs** – Not started
4. **Improve music program to include elem and secondary band and orchestra** – process has begun
5. **Hire an enrichment/remedial resource teacher to work with individual students** – process has begun

VII. Committee Reports

PTF - No report

Admissions - No report

Education/Tech – No Tech report

Long Range Planning – See administrator's report

Financial – Balance sheet and P&L for Sept 2016 presented

Fundraising/Publicity – No report

VIII. Old Business

- a. Storage Solutions – Targeting plans by early 2017.
- b. Water Runoff – Tunnels are mostly dry.

IX. Open Forum

- a. None.

X. Executive Session

- a. Entered at 8:57. Exited at 9:18

Pfeifer motioned to adjourn. Kessler seconded. Adjourned at 9:19.

Submitted by Marty Flickinger