

HCS School Board Meeting Minutes Dec 15th, 2016

Attendees: Marty Flickinger, Robert Hughes, Mic Pfeifer, John Schonfeldt, Mike Claassen

Absent: John Woodward, Kenny Kessler

Others: Janeal Lischke

I. Call to order at 7:18

II. Devotion – Mike Claassen

III. Amend or approve agenda

Claassen motioned to approve agenda, Flickinger seconded, approved with no dissent.

IV. Approve minutes

Pfeifer motioned to approve minutes from Nov 17 meeting, Flickinger seconded, approved with no dissent.

V. New Business

a. Policy review

- i. 4.5.12 – Standing Committee Policy
- ii. 4.5.12.1 – Long Range Planning Committee Job Description
- iii. 4.5.12.2 – Education Committee Job Description
- iv. 4.5.12.3 – Finance Committee Job Description
- v. 4.5.12.4 – Parent Teacher Fellowship Committee Job Description
- vi. 4.5.12.5 – Fundraising/Publicity Job Description
- vii. 4.5.12.6 – Technology Committee Job Description
- viii. 4.6.1 – Board Meeting Types
- ix. 4.6.2 – Quorum
- x. 4.6.3 – Governing Style and Responsibility
- xi. 4.6.4 – Organization and Transfer Meeting
- xii. 4.6.5 – Financial Aid Fund Payment to General Fund Meeting
- xiii. 4.6.6 – Handling Requests or Complaints
- xiv. 4.6.7 – Annual Agenda and Calendar

Pfeifer motioned to amend all policies. Flickinger Seconded.
Approved with no dissent.

b. Board Member Search Committee

- i. Mic and John Schonfeld will form the search committee for 2017-2018.

VI. Administrator's Report

Christmas Program – Combined elementary/secondary Christmas program drew crowd of 550 people and went well, receiving many compliments.

Finals – Students taking finals this week. Teachers will complete first semester report cards by Jan 3.

Mission Projects – Participated in mission projects such as collecting gloves and mittens for needy children, making baked goods, making fruit baskets, and caroling.

Sports – High school and Jr High teams have had several games. Varsity boys took first at the Flint Hills tournament and Varsity girls took 4th place.

Admissions – We lost one high school student due to medical issues. We gained a new middle school boy.

Drama – Junior high play went well. PTF also held a chili feed the nights of the play.

Stuco – Student council is sponsoring a Christmas party for the secondary students after final.

Drills – Entire school participated in an active shooter drill. Two more such drills will occur later in the year, as well as regularly scheduled fire drills and tornado drills.

Excel Seminar – Mrs. Ludolph and Mrs. Lischke attended an Excel seminar.

Gift of Chairs – Mr. Hughes brought in 315 hard back chairs.

2nd Semester – Juniors and Seniors have been enrolled into college classes for Spring semester.

Maintenance – Various items.

- New janitor – Dwayne Juedes – has been doing well
- Damaged divider in boys’ bathroom to be repaired
- Chiller pumps have been turned off and boiler turned on
- Mr. Ozias had double knee surgery and is recovering
- No flies or water issues presently
- Long range plans update

Long Range Plans Update – Jeff McKinley from PKMR Engineers sent plans for rooftop units. Requested addition of gym and room 1 to the plan. Waiting for estimates.

VII. Committee Reports

PTF - No report

Admissions - See administrator's report

Education/Tech –Tech report submitted

Long Range Planning – See administrator's report

Financial – Balance sheet and P&L for November 2016 presented

Fundraising/Publicity – Storehouse report submitted

VIII. Old Business

- a. Storage Building – No update.
- b. Water Runoff – waiting until Spring for possible external improvements.
- c. Mechanical Systems – See admin report for update.

IX. Open Forum

- a. Mowers – discussion
- b. Video Security System – Marty will start putting together a plan.

X. Executive Session

- a. Entered at 8:59. Exited at 9:16

Claassen motioned to adjourn. Schonfeldt seconded. Adjourned at 9:16.

Submitted by Marty Flickinger